The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

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	No Progress Reported	Recommendation/Action In	Recommendation/Action
		Progress	Implemented

Recommendations

Meeting	Item	Recommendation	Responsible Officer / Member	Deadline	Progress Check On	Update/Response
12 June 2023	Adult Learning and Skills Task Group Report [Item 8]	cfllc 17/23: Asks the relevant officers to provide a progress report to this Select Committee on the progress being made in relation to the Task Group's recommendations at the first Select Committee meeting of 2024, to include an analysis of the funding implications.	Julia Katherine, Director for Education and Lifelong Learning; Dawn Redpath, Director for Economy and Growth	Response by 25 September 2023	Paper request made 1 February 2024	Progress report received for 17 April 2024 Committee meeting.
15 February 2024	Alternative Provision [Item 6]	CFLLC 1/24: By September 2024, the Service strengthens its Governance Group to ensure all parties engaged in Alternative Provision have a forum to	Head of Education, Carrie Traill; Alternative Provision & Participation	Response by 26 March 2024	N/A	Group membership and review of Terms of Reference will be added to the agenda for the next Governance Group meeting (26th March 2024) with revisions in place by September 2024.

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		discuss key issues, with the	Manager- Dee			In order to ensure FVS representation at AP
		aim of improving provision and relationships between the Council, school leaders, parents, carers and providers.	Turvill			Governance Groups moving forward, meeting are in the process of being rescheduled to be accessible to the appropriate FVS representative.
15 Febru 2024	Alternative Provision [Item 6]	CFLLC 2/24: In order to have knowledge of the quality of alternative provisions used and offered to children and young people, recommends criteria measuring the outcomes of individuals using AP are developed and implemented by the Service within six months, to include: educational attainment; employment destinations; number of weeks CYP spend in AP before being reintegrated into education; how many CYP are	Head of Education, Carr Traill; Alternative Provision & Participation Manager- Dee Turvill; Patricia Denney Director – Quali and Performance	March 2024	N/A	As captured in Surrey's Strategic Improvement Plan for Alternative Provision (following the recent SEND Local Area Inspection), the following action has been agreed: 'Agree a clear set of KPIs to measure outcomes for CYP in receipt of AP, including utilising feedback from CYP and their families to monitor effectiveness (Sep 2024)'. This will be underpinned by: A new AP Framework specification the supports reintegration into an appropriate setting/positive destination. Reporting mechanisms to monitor and track whether all CYP receiving AP are provided with a full-time education.

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	edu CYF	cessfully reintegrated into cation; and how many Preturn to AP following tegration.				 Establishment of a PRU Working Group, working with leaders) to emb monitoring of provision and outcome Implementation of formal monitoring processes utilising a standardized monitoring form to track progress an outcomes.
	ision [Item each record b) re (i) p of the descent aim of Julia p for terms are	LC 3/24: Welcomes the eement of SCC to agree h of the FVS AP ommendations, and ecommends that SCC: rioritises the development he parent handbook cribed in commendation 3 with the of delivering it by the end une 2024; provides a delivery date he recommendations that entirely within its consibility by April 2024;	Head of Education, Carrie Traill; Alternative Provision & Participation Manager- Dee Turvill	Response by 26 March 2024	N/A	Activity to address each of the FVS AP recommendations are summarised below widelivery dates. 1. Guidance for professionals and Existing advice, guidance and policy documentation providing guidance for professionals will be strengthened to support clearer view of appropriate referral for AP for children with medical needs for schools, families and professionals. September 2024 Service Manager for Children Not In School 2. Medical evidence for AP Process to audit the decision making around whether a child is medically unfit to attend school as outlined with the LA's Medical Po

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á	(iii) consults with partners to agree a delivery date for the other recommendations by June 2024.			will be developed by the Quality Team. September 2024. Service Manager for Children Not In School. 3. Parent handbook With the support of colleagues from Health, SCC will work with Family Voice Surrey to co- produce clear guidance as to when the LA "should consider" making alternative provision for children in line with statutory guidance. End of June 2024. Service Manager for Children Not In School / Alternative Provision and Participation Manager. 4. The right support at the right time SCC will urgently review all CYP receiving AP to ensure they are provided with an appropriate level of suitable AP that aligns with their needs as a matter of priority. All open cases reviewed. End of April 2024. Service Manager for Children Not In School.

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						Package of AP amended to ensure receipt of appropriate level. September 2024. Service Manager for Children Not In School. 5. Governance Board Decision making at Governance Panel will be strengthened through the delivery mechanisms detailed in items 1 and 2. September 2024. Service Manager for Children Not In School. SEND review of practice, roles and responsibilities currently being undertaken. The outcome of this work will include strengthened communications and consistency in relation to decisions made at Governance Boards. September 2024. Liz Bone and Tracey Sanders.
15 Februa 2024	Foster Carer ary Sufficiency [Item 7]	and Families Directorate drives forward the SCFA's Foster Carer Charter, with the goal of agreeing a final version by Foster Care	Director – Corporate Parenting, Tina Benjamin; Jo Rabbitte, Assistant Director	Response by 5 April	N/A	To clarify governance and responsibility for the Foster Carer Charter, it should be noted that the Charter is based on principles and commitments developed by the Fostering Network in 2022. Surrey County Council and the Surrey County Fostering Association

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	Fortnight in May 2024 and developing an implementation plan by the end of October 2024.	- Children's Resources		(SCFA) have worked extensively together to refine these commitments to show how the Council in its role as Corporate Parent, and as provider of the fostering service will work in partnership with foster carers in the best interests of children. The Charter was agreed by the Corporate Parenting Board in November 2023 with an action for the Fostering Service and Surrey County Fostering Association to develop an implementation plan. There will be two overarching strands of implementation: firstly, ensuring all key stakeholders are aware of the Charter and supported to deliver it in practice and, secondly, that we are able to measure what difference the charter is making for foster carers and children. We propose a formal launch of the Charter during Foster Care fortnight. The SCFA have proposed a 'maturity model' approach whereby there is a detailed annual

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			360° evaluation of Surrey County Council's progress against the Charter commitments. Any system of measurement and evaluation will need to be proportionate and part of 'business as usual' so that resources are appropriately focused on delivering and improving services to children and foster carers. To help us with implementation and building a 'business as usual' way of measuring and reporting on the Charter we have secured some capacity from an experienced fostering practitioner between now and late Summer to develop the implementation plan with all stakeholders, the fostering service and the SFCA and to agree and build the measurement and reporting tools, including: • Reporting and action planning from the foster carers annual survey • Development of an integrated suite of measures in a dashboard (pulling together existing and identifying new measures)

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15 Foster Carer Sufficiency [Item 7]	CFLLC 5/24: The Service actively considers the following 15 points that SCFA (those currently doing this difficult job) believe would improve recruitment and retention: 1. Involve foster carers in decision-making meetings to reinforce a partnership approach to fostering between foster carers and SCC/commissioned services.	Director – Corporate Parenting, Tina Benjamin; Jo Rabbitte, Assistant Director – Children's Resources	Response by 5 April	N/A	 Agreeing with SFCA how the 'maturity level' will be defined Support with ongoing comms and implementation activity across the wider children's teams Support with reporting to CPB and other forums We aim to develop the Recruitment & Retention Board to have a more strategic focuand work in partnership to provide governance. It will be co-chaired by the AD of Children's Resources and the chair of the Surrey County Fostering Association. The current membership, which includes an elected member Maureen Attewell, will be extended to senior representation from the children's operational teams and commissioning services. This is integral to the Foster Carers Charte and implementation of the Charter has a stront focus on further developing communication and relationships with foster carers. Work has

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	2. Create a culture where children's social workers (and other professionals) regard foster carers as colleagues to engender a relationship of mutual trust and respect. 3. To foster an understanding of the foster carer role, the demanding daily lives of foster families and their lived experiences, perhaps ASYEs could shadow a foster carer or SCC could work with the SCFA to create a training course or webinar. 4. Make SCC's policy that foster carers' emails are answered within a set SLA (suggested 72 hours)		already started on strengthening the quality of relationships with foster carers in the Practice Standards expected of all social care staff. 3) We have had recent discussions with the Academy about how foster carers' perspectives will be included in the programme for Newly Qualified Social workers. 4) Some expectations for response times are included in the revised Foster Carers Charter. In practice, a 30 minute response time is not achievable on a consistent basis as it wholly depends on the operational issues being dealt with and how the duty system is managed in different services. Response times will be explored further as part of the practice standards review which is proposed to be linked with the foster carers charter. 5) Our policy is to aim to conclude allegation investigations and standards of care enquiries within 28 days and we measure performance
	and social workers on		against this timescale. However, Police

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	duty are required to respond within 30 minutes to phonecalls and emails. 5. Conclude Standards of Care and Allegations of Harm investigations within an appropriate timescale. 6. Work with SCFA to update the Skills to Foster course to better prepare new carers and empower their voice. 7. Centralise Gateway to Resources personnel to ensure they know carers, enabling a more child-centred matching approach. 8. Work with the SCFA to consider and cost giving paid annual leave to foster carers in line with		involvement/investigation and identifying an independent worker to complete enquiries if needed can impact on our ability to meet this timescale. 6) Skills to Foster is a licensed training programme via the Fostering Network and therefore updated regularly but we would welcome foster carer feedback as it is current co-facilitated by our foster carers. 7) The service continues to work with colleagues in GTR and consider how relationships can be further developed to bett support matching. A workshop to explore thi is currently being arranged. 8) Further information is required from neighbouring authorities. Surrey currently provides additional "summer payments" to foster carers who have a child in their care over the summer period to support with the cost of additional activities. Carers who provide care via the EDT, HOPE, and

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	neighbouring LAs and IFAs. 9. In collaboration with the SCFA, improve functionality of the Olive training platform, which is very difficult for foster carers to access and use. 10. Review the transport to contact policy to consider returning to the pre-Covid situation where contact supervisors provided transport for CYE on contact visits. 11. Social work Assistant Directors to join the Foster Carer Recruitment and Retention Board. 12. Create a Surrey Offer that better promotes the support offered by SCC that is unrivalled by IFAs.		Mockingbird scheme, have different T&C's in recognition of their roles and expectations of them. If it is assessed, recognised or felt by the service that the foster carer or child requires a "break" in order to support placement stability, the foster carers continue to receive payment throughout the break. 9) A member of the SCFA and a foster carer sits on the Learning & Development group with a representative from the service and members of the academy, this would be an appropriate forum to raise this issue. 10) It is rarely in the child's best interest to be taken to/from family time by anyone other than their carer as it's important children feel safe and comforted at a time they may be feeling upset, anxious, distressed or scared. Where foster carers are physically unable to take children to/from family time as a result of the families' needs, physical restrictions, other commitments or where it may not be safe for

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	13. Provide the services of a benefits and tax advisor when required. 14. Publicise that it is not necessary to be a homeowner, and make it known to prospective carers who may be on benefits, including kinship and connected carers, that it is possible to be a foster carer on benefits without benefits being significantly impacted. 15. Introduce a retention scheme with bonuses or a letter of recognition from		
	the SCC Director for certain milestones.		specifically for foster carers, access to the adolescent outreach service. 13) This service is provided by The Fostering Network who Surrey pays membership of for all carers. They also provide workshops on tax

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						and self-assessments which we advertise for our carers to attend. 14) This is very important to us and we have done some myth busting promotions before and happy for this to go out again. We have targeted areas of high benefit claimants with marketing materials and are happy to do so again. This information is explicit on our website. 15) This can be put forward to the retention group for further consideration.
15 Febru 2024	Foster Carer ary Sufficiency [Item 7]	and Corporate Parenting set up a working group, comprising children's social workers (representing each quadrant) and foster carers, and empower it to explore how relationships between these key stakeholders in the fostering process could be	Director for Family Resilience and Safeguarding – Matt Ansell; Director – Corporate Parenting, Tina Benjamin	Response by 5 April	N/A	This will be implemented following the realignment of quadrant services on 1 May 2024.

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	rec	commendations for blementation by the end of ptember 2024.				

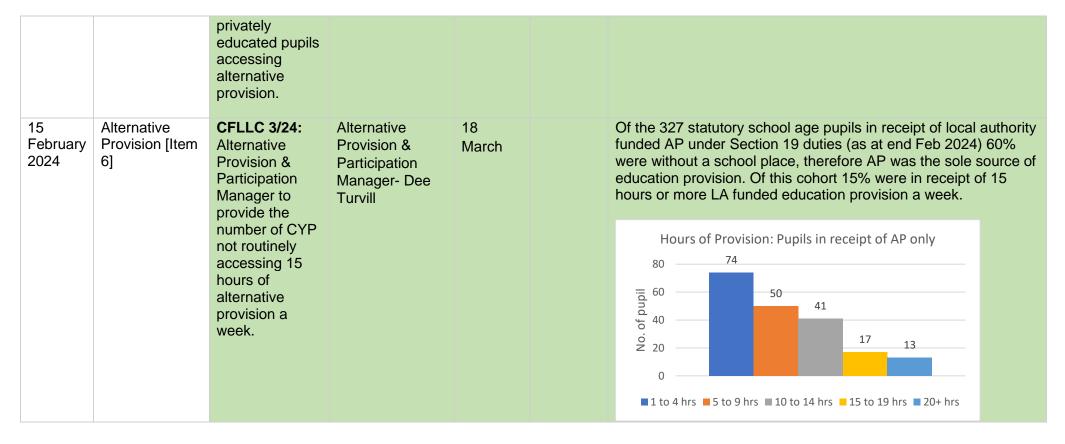
Actions

Meeting	Item	Action	Responsible Officer/Member	Deadline	Progress Check On	Update/Response
2 October 2023	Commissioning Within Children, Families And Lifelong Learning [Item 7]	CFLLC 38/23: Director for Family Resilience and Safeguarding will, in 2024, describe to the Committee what the SCC offer to families of varying degrees of need will look like.	Director for Family Resilience and Safeguarding – Matt Ansell			An overview of the Intensive Family Support Service was given to the Committee on 2 April.

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2 October 2023	Commissioning Within Children, Families And Lifelong Learning [Item 7]	At a point that Procurement regulations allow, Director for CFL Commissioning to share registration of interests of lead providers with the Committee.				This will be action	ned when procurement regulations allow.
15 Februar 2024	Questions and Petitions [Item 4]	CFLLC 1/24: Supplementary Member's Question from Fiona Davidson: How many children and young people were referred for Foetal Alcohol	Children's Commissioning, Lucy Clements;	18 March		There are current received formal tr	ferrals between 2022-2024. Ely 20 paediatricians in the service and 19 learning in FASD – this is primarily through to udy day but also through local training with atrist.

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		Spectrum Disorder assessments in the past two years and how many developmental paediatricians and Mindworks personnel have had formal training on FASD in the past three years?	(Community Health, Wellbeing and Emotional Mental Health), for Surrey Heartlands ICS			
15 February 2024	Alternative Provision [Item 6]	CFLLC 2/24: Cllr Rachael Lake and Alternative Provision & Participation Manager to discuss	Alternative Provision & Participation Manager- Dee Turvill	18 March		Lake (29/02/24) offering to assist with regard to privately educated pupils accessing AP.

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		school place and provision are varichange of placem place whilst other wellbeing needs provision. In some per week may not and a program deengagement as possible. Where pupils rempupil may continueducation through accessing AP. For submitted through (PMOOE) returns provide an indicate When combining recorded by school	es leading to this cohort being without a requiring AP as their sole source of ed. Some may be in the process of a nent and awaiting a specialist school is may have significant health and preventing them from accessing full time e cases, provision of 15 or more hours to be accessible to the child at this point esigned to support a gradual increase in art of a reintegration plan is in place. The integration of their in their main school base whilst also or those in maintained schools, data in the 'Pupils Missing Out On Education' is (where there is a reduced timetable) tion of the hours delivered in school. Both the hours at the original main base ols with the AP arranged by Surrey 21% are confirmed as being in receipt of sion each week.	

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		PMOOE returns s process will assist expected at the m more accurate over	orovision: Pupils in receipt of AP ling on maintained school roll 3 30 11 12 10 9 hrs 10 to 14 hrs 15 to 19 hrs 20+ hrs those in Non-maintained Independent les not enable us to quantify the number delivered by the main school base in the total weekly hours of provision I AP. Exploration of an amendment to lata returns NMIs submit tracking lerway to more closely align it with the lubmitted by maintained settings. This lin identifying the hours a pupil is lain original base in order to deliver a lerview of the volume of provision P cohort as well as our wider NMI

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		cohort.	

					cohort.
15 February 2024	Alternative Provision [Item 6]	CFLLC 4/24: Provide figures, preferably for January 2024, for how many pre-16s and 16-18-year-olds who have been absent from school for more than 15 days are not in any form of AP.	Service Manager - Educational Effectiveness, Carrie Traill	18 March	DfE guidance for 'Arranging education for children who cannot attend school because of health needs' identifies that local authorities should arrange suitable alternative provision for children who are away from school for 15 days or more because of long term medical needs. These days do not have to be consecutive. Schools are expected to regularly monitor the attendance of individual children within their setting and where necessary intervene and support children to attend more regularly. This includes working closely with primary health workers and making reasonable adjustments. Where the school identifies that a pupil is unable to access full-time, suitable education due to a long-term, medical need they work closely with the Inclusion Service to explore whether alternative provision may be necessary and appropriate. Examples where Surrey County Council would look to provide AP for children on the roll of a school due to extended periods of absence due to health needs are: • For children where there is evidence that a medical condition is preventing them from being able to access full-time education.

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		full-time e have atter child, whil support. In academic year term) there were PRUs/AP Acader illness for 15 days consecutive). Of the A further 4.8% aca measure, monitor and Inclusions Se education. Circumstances re or more days of a term medical nee illness that may no the school in conj any cause for cor	en with a medical condition unable to access ducation, and there is evidence that the school inpted to make a reasonable adjustment for the st they are waiting for medical professional 2023/24 to the end of half term 3 (February half 2,942 children in maintained schools (excluding nies) who had been absent from school due to sor more (where these may not have been this cohort 3.8% received alternative provision. In cessed a reduced timetable as an interimed closely in partnership between the school ervice, to support their continued engagement in the sulting in the remaining 91.4% of pupils with 1st and instead be isolated periods of short-term of the consecutive. This is monitored closely by unction with primary health workers and where no cern arises due to patterns of illness or this is raised with the local authority to action

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					force in September pupils in need of soffer. Surrey County Cofor the total 16-18	guidance published by the DfE to come in er 2024 supports LAs in better identifying support beyond that which the school is a puncil do not routinely monitor attendance 3-year-old cohort as there is no legal	
15 February 2024	Alternative Provision [Item 6]	CFLLC 5/24: Service Manager to provide the number of hours of AP a day received by the 42% of CYP not in a PRU/AP Academy.	Service Manager - Educational Effectiveness, Carrie Traill	18 March	Volume of AP pro and therefore not breadth of bespot	nem to be in a full-time education. Evision is currently captured as a weekly fireportable as a daily amount due to the ke provision and packages in place to supecorded as a weekly figure are reflected in CFLLC 3/24.	

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15 February 2024	Alternative Provision [Item 6]	CFLLC 6/24: Alternative Provision & Participation Manager to provide the number (and proportion) of AP placements provided by the third sector.		18 March	children of statuto year 2023-24 to o with independent placements commof an EOTAS pao Academies, Indep	council have commissioned 39 placements for bry school age with VCFS providers in academentate. This equates to 11% of placements made providers and 4% of the total number of all AF missioned for this cohort (including those as package) across all provision types (PRUs/AP bendent AP, A2E and Surrey Online School). Dements have been commissioned with VCFS to provision, 78% of which are under the allthood program.
15 February 2024	Alternative Provision [Item 6]	CFLLC 7/24: Provide data on how many CYP who reintegrate into education following AP subsequently bounce back into AP.		18 March	September 2019 back' to a PRU/A Of those pupils sure February 2024 (6 support within this of those pupils act by Surrey County	nrolled at a PRU/AP Academy between and February 2024 (915), 9.6% have 'bounced P Academy within this period. upported by A2E between September 2019 and 86), 4.2% have more than one episode of s period. ccessing Surrey Online School (SOS) - funded Council - between September 2019 and 91), 7.9% have more than one period of

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					supported through accessing AP as as opposed to dir of exclusion. Histopossible, thus any over a period of ti skewed by the inchange and evolved disabilities. Further AP are receiving needs or disabilities and subsequent property and subsequent p	o calculate the bounce back rate for those in Independent AP. Many of these children are part of a package of support (such as EOTAS) ectly linked to a period of respite or as a result pric reporting of the EOTAS cohort is not a data extracted around multiple placements are with Independent AP providers will be clusion of those pupils whose package may be aligned to their additional needs and er to this many pupils in receipt of Independent long-term support in response to their additional placement of another won't necessarily reflect a swing reintegration but may, similar to an reflect changing needs.
15 Febru 2024	Alternative Provision [Item 6]	CFLLC 8/24: Provide more information on the breakdown of funding for Independent AP, given the	Assistant Director – CFL Commissioning, Eamonn Gilbert	18 March	commissioned by for pupils of statu 2024) was £59.07 Those providers of support typically of	rly rate for Independent AP provision Surrey County Council (based on placements tory school age active in January and February 7, with a range of £14.60 to £150 per hour. delivering to small groups and/or non-specialist operate at a lower hourly rate than those providing specialist services.

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(be	de variance etween £96- 53,000 per pil).	delivered weekly to meet personal young person nee include half-termi delivery model wh does not require a The provision of a complex needs, w qualifications or e home, incur a not provisions requiri CYP accessing A it provides a comp additional elemen addition to the ed amount received received therefore of provision can re intervention to a w	rs individually designed home learning boxe to students which are dynamic and adjustable targets. These boxes provide everything a eds to access 8-10 hours of learning and y review meetings. This is a very cost-effect nich incurs a lower hourly rate as the learning a dedicated tutor for all hours of provision. I:1 specialist support or tutoring for those with the facilitator may require particular experience or have to travel to a young personably higher cost per hour. This also applies a pecialist equipment/facilities. P do so for a wide variety of reasons. For some such as therapies in whilst for others it is in the such as therapies in the form a school. The each week and the duration for which it is a varies greatly. As a result, the per-pupil company to the package of tutoring which can vary in the package of

CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE **ACTIONS AND RECOMMENDATIONS TRACKER APRIL 2024**

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15 February	Foster Carer	CFLLC 9/24:	Director –	18	always reflect a for year (as is the ca To deliver our lon	ariance in the per pupil cost for AP as it doe ull-time provision across the entire academ se with PRU/AP Academy per pupil funding ger-term ambition to enable 80% of looked or close to Surrey by March 2028, we need
2024	Parenting inform Committee what the	Corporate Parenting to	Corporate Parenting, Tina Benjamin	March	recruit enough for children are living equates to an inc	ster carers so that around 120-140 more with Surrey County Council carers. This reased bed capacity of around 30-35 each will be 37 beds at full capacity (i.e. 1 or 2 if
		Carer recruitment and how this compares with predicted performance for the next three			households from the necessary inc take account of to	r the next 3 years is to increase approved 25 to 30 per year. We think that this will giverease in capacity to meet the ambitions an urnover. Our focus will be on recruiting can look after sibling groups with bed space
		years.			with 19 other loca The overall aim o	red into a 12 month pilot sponsored by the al authorities to increase recruitment activity of the shared recruitment Hub is to increase s by 30% and increase approvals by 20% and DfE.

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February 2024 Foster Car Sufficiency [Item 7]	Provide written response what stra Hampsh Sutton a pursuing	se on rategies nire and are g in achieve crease r carers ir (as n	Assistant Director – Children's Resources, Jo Rabbitte	18 March	benchmark again The overall "pull" retention is that they are able to use also have a large work collaborative and the insight the We discussed the was provided with Hampshire begar offer, called the "It they reviewed all would be needed placements. This effective service of the Hampshire Himpshire Himpshire Himpshire Himpshire Mockingbird mod Care Service (who The intention is to provide the right a children cared for	e overall sufficiency strategy in Hampshire, and the Kings College review of their model. In a programme of reviewing their placement Modernising Placements Programme," where children's placements and what support offect to enable more children to remain in in-hour included uplifting their finance offer and delivery models, for example schemes such ive Service (which is similar to Surrey's/FN's el) and Cypress Lodge Urgent and Extended ich is Hampshire's version of No Wrong Down develop a continuum of care which can accommodation and support at the right times.

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		from foste a placeme introduce between s recognise care for cl Their model isn't The main learning be implementing Retention Group, using technology they use enquiry ms and newslette revisit applicants newsletters, they The largest area that Hampshire h resource and effe communications a them with data to dip in enquiries, t	erarchy of provision that isolates residential or care, where residential care is often viewed as ent of last resort sufficient flexibility to allow children to move settings, families and independence the skills and experience of all those providing hildren, both foster carers and residential staff too dissimilar to Surrey's current model. It is point for recruitment, and for which we would as part of the Regional Recruitment and is tracking and quick responses to enquiries, more efficiently and effectively, for example for the rest of potential carers that are "warm" leads to and are notified when "warm leads" open are then able to respond to the enquiry quickly. Of development for Surrey County Council is ave robust communications and marketing ective alignment with their corporate and insight teams. Their insight teams provide focus their recruitment activity or if there is a hey can utilise additional comms resource to activity outside of their main strategy.

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		a new Resident I established, but t and marketing. T marketing and co service. In terms of retent supporting carers Cypress Lodge a informed support rich as Surrey Co reward ceremony families.	aking action to better utilise insight in Surrey via ntelligence Unit that has recently been there are limited resources for communications here is one officer working on fostering ommunications that sits within Surrey's fostering tion, their main retention offer has been around as with the introduction of their Hive Model, and upskilling with training around trauma. Their retention offer for foster carers is not as ounty Council's. They are about to introduce a vand they offer a summer event for fostering the day a meeting with LB Sutton but have not been ret.

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